

SECONDED NATIONAL EXPERT - JOB PROFILE

**Operational Expert**

(current assignment of the positions: Field Deployment Unit & Coast Guard  
and Law Enforcement Unit/ Operational Response Division)

**Reporting to the Head of Unit and under the supervision of the respective Head of Sector  
the main duties related to these positions are:**

- Being part of one or more operational/project teams with the role of team leader or team member, contributing to the Frontex coordinated activities at the external borders of the EU (may require frequent travelling/ missions to external EU borders for several weeks);
- Supporting team/project activities, in particular in terms of implementation of the specific Plan of Operations, by working in a team in the area of responsibility assigned by the hierarchical line managers, ensuring consequent coordination of all sub-activities;
- Providing hierarchical line managers and other team members with expertise on tactical and practical aspects of border control according to the Schengen Border Code and inter-related Coast Guard Functions, countering cross-border crimes, promoting high level implementation of fundamental rights, best practices and knowledge-sharing;
- Supporting and managing operational and technical activities in terms of identification of needs, activity initiation, development and implementation, reporting and closing-up, in accordance with the directions and tasking provided by the hierarchical line managers (e.g. preparation of reports, project templates, written communications, briefing notes and answers to enquiries, organising meetings, workshops and seminars, and maintaining cooperation in the field of assigned activities).
- Following latest developments, technologies, methods, practices in the potential areas of activities in Member States and in Third Countries;
- Contributing positively to good working cooperation environment within relevant internal and external stakeholders.

**Essential professional qualifications, competencies and experience required:**

- At least 4 years' experience in management and/or implementation of operational activities in the area of law enforcement, preferably border- and/or coast-guarding;
- Good command of English (CEFR level B2 or equivalent) and IT proficiency in Microsoft applications - Word, Outlook, Excel and PowerPoint;
- Knowledge of Schengen Border Code, IBM concept of EU, Frontex operational activities, standards and practices of EU human rights policies;
- Experience in planning, implementing, evaluating operational activities and/or related projects;
- Experience in management/execution of law-enforcement operational activities in the field from local up to central level;
- Experience of working in international teams;
- Experience in combating different types of cross-border crime including cooperation with other law enforcement authorities.

**Assets:**

- Having received appropriate professional training related to the above mentioned areas, including training in EU and international law, in particular on the Schengen Border Code, practical training on issues of fundamental rights and access to international protection;
- Experience in leading teams of experts in border control activities;
- Basic knowledge of intelligence concepts and processes related to border control;
- Knowledge on the European public administration environment (in particular the inherent budgetary process).

**Personal skills & competencies required:**

- Ability to apply methodical approach to proceed gradually and in a systematic manner;
- Time management skills and an ability to relate with people of different cultural and professional background whilst maintaining impartiality and objectivity;
- Ability to respect the specific confidentiality requirements and the sensitivity connected to the specific tasks of the job;
- Ability to work independently and under pressure whilst keeping quality and diligence in carrying out the abovementioned tasks.