

Seconded National Expert (cost-free)
at the European External Action Service (EEAS)
of the European Union
Civilian Planning and Conduct Capability (CPCC)
- Environmental Advisor/Coordinator -

Job description (job no 220206)

A. Tasks

Under the authority of the Deputy Civilian Operations Commander/Chief of Staff of the CPCC and as part of the operational capability section, the Seconded National Expert (Environmental Advisor/Coordinator) is expected to perform the following tasks:

- Assist and advise the Civilian Operations Commander on environmental issues.
- Act as the focal point for all environmental issues with regard to civilian CSDP Missions and in that context minimize the potential negative environmental impact of Missions, effectively integrating environmental considerations within civilian CSDP. The incumbent will inspire a pro-active approach to environment-related issues building opportunities to reduce the environmental footprint of mission activities.
- Priority tasks include:
 - develop a structured process to identify and manage environmental aspects related to Mission activities including during the start-up phase,
 - define roles and responsibilities for environmental management within the CSDP structure,
 - create a model on how to carry out environmental improvements within CSDP in a participatory approach,
 - provide in-house environmental expertise for assessments, trainings, coaching and mentoring activities.
- Ensure consistency of the environmental delivery across all Missions to improve environmental performance and climate footprint.
- Act as point of contact to assist and advise Missions and other stakeholders on an environmental/climate change perspective.
- Work with the *Duty of Care* section on environmental risks to Mission members regarding health and safety, for instance on air quality.
- Liaise and coordinate all environmental issues with other EU bodies, UN (UNEP), and other stakeholders in Brussels as well as in the Mission areas, to identify possible synergy effects to reduce climate change effects and improve operations for all parties.
- Work for an integrated approach in Missions, evaluate concepts for targeted actions to reduce the ecological footprint of Missions and as part of stabilizations actions. Integrate a *Do no harm* perspective.
- In close cooperation with Heads of Mission in the Missions:

- assist in evaluating facilities in Mission areas from an environmental point of view;
- support the identification of actions possible to undertake within the scope of Mission programmes that have the added value of reducing negative environmental impacts and using actions to influence climate change as a means to increase stability;
- support the recruitment of programme officers and advisors when appropriate.
- Contribute to policy development on environmental issues, through:
 - developing and implementing standardized SOPs and related procedures;
 - supporting procurement procedures to optimize sustainability;
 - identifying and implementing environmental quality assurance procedures;
 - promote capacity development on environment/climate change related issues.

Support civil and military decision makers in identifying climate-change related hazards and threats, capability development/improvement process, planning and conducting of missions/operations, and development adaptation activities contributing to building peace and security.

B. Qualifications and Experience

Essential:

- Successful completion of university studies of at least 3 years attested by a minimum Bachelor Degree in Biology, Environmental Science, Environmental Health or Engineering, or another relevant field.
- A relevant combination of academic qualifications and experience may be accepted in lieu of a formal university degree.
- Fluent English compulsory.
- After having fulfilled the education requirements, 4-5 years of relevant professional experience, within the field of Environmental Health, Environment Protection, Humanitarian assistance or Disaster Management.
- Experience of practical measures within relevant technical fields of work e.g. waste management, hazardous substances, energy conservation, management of human waste, water conservation, climate change adaption and mitigation etc.
- Knowledge and experience of relevant tools and guidelines such as Environmental Impact Assessment (EIA), Rapid Environmental Assessment (REA), Flash Environmental Assessment Tool (FEAT), Multi-sector Initial Rapid Assessment (MIRA), Strategic Environmental Assessment, Environment Marker (EM) and/or Disaster Waste Management Guidelines.
- Ability to work with integration of environment considerations in all phases of a project; planning and start-up, implementation, monitoring and follow-up.
- Good skills in word processing, spreadsheets, presentations software, Internet/Intranet, use of email systems are essential.
- Excellent communication and presentation skills (written and verbal).

Desirable:

- Have a good knowledge of the European Union's external action mechanisms, in particular CSDP.
- Experience of practical measures within relevant technical fields of work e.g. waste management, hazardous substances, energy conservation, management of human waste, water conservation etc.
- Knowledge of French or any other EU working language would be an asset.

C. Requirements/skills

- Good pedagogical and communicative skills.
- Ability to handle tasks and problems with both a practical and analytical approach.
- Have strong organisational and managerial skills, sense of initiative and ability to work under pressure within short deadlines and to manage multiple tasks and unexpected demands.
- Have excellent interpersonal skills.
- Have ability to work in interdisciplinary and intercultural teams.
- To be prepared to travel on mission to current or potential crisis areas and to do so at short notice.
- To maintain the highest standards of personal integrity, impartiality and self-discipline.
- National security clearance at EU SECRET level. Such clearance needs to be obtained from the competent authorities before secondment to the EEAS. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the EEAS reserves the right to refuse the candidate's secondment as a national expert.

D. General conditions

- Be a national of one of the Member States of the European Union and enjoy full rights as a citizen.

[For more information related to the selection, please contact Mr Bert Versmessen,
tel.: +32 2 584 9387 ; e-mail: Bert.Versmessen@eeas.europa.eu]