

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE - JLS
<u>Job Location:</u>	Delegation of the European Union to Turkey, Ankara
<u>Job Number:</u>	126662
<u>Area of activity:</u>	Section Operations1
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (with possibility of extension)

Job Content

Overall purpose:

- To bring highly specialised expertise on border management to the EC Delegation's team in charge of Justice, Liberty and Security.
- To enhance the teams understanding of relevant technical aspects and standards of border management (e.g. security and control, supervision and mobility endowments).
- To help establishing an expert-to-expert dialogue with counterparts in the Turkish administration concerning a European and Schengen perspective on border management.

Under the direct supervision of the Head of Section and/or Head of Delegation (HoD). To assist the Head of Section in co-ordinating the sub-section's activities, where required

Functions and Duties:

The SNE posted in the Commission Delegation to Turkey will work under the responsibility of the Head of Delegation and work with the relevant Head of Section. S/he:

- is involved in project management from a content and analysis point of view mostly regarding IPA II. The SNE ensures content analysis for the management of significant amounts of EU funding in a highly technical policy area;
- provides technical input for ex-ante approval of tender and procurement documents in the framework of the decentralised implementation system. The SNE is responsible for the handling of the procedures content-wise;
- is responsible for the content analysis and follow-up of 6 different projects/10 components;
- monitors the reform process in the field of border management in Turkey in the light of the EU acquis and the Accession Partnership (AP) priorities;
- reports on developments and contributes technically to the dialogue between the EC and Turkey in the different sub-committees, meetings, etc.;
- is the representative and organiser of the Immigration Liaison Officer network meetings

The SNE must be willing to travel frequently within the country of assignment in the context of information and monitoring activities as well as for the implementation of EC-financed projects.

Job Requirements

Education and Training:

University degree or equivalent in a related field

Knowledge and Experience:

- Minimum five years in a Border Management organization in a Member State, preferably a Schengen area member
- In-depth knowledge of the whole range of border management and security
- Good knowledge of the main systems of the border management (control, surveillance, mobility, human resources and training, logistics, intelligence etc.) and of the integrated border management concept
- Good knowledge of the Schengen acquis and of its implementation requirements
- Knowledge of asylum and migration related aspects of cross border movements
- Knowledge of modern IT and Communication systems in border management would be an asset
- Knowledge of EU procurement rules would be an asset
- Knowledge of other MS border management systems would be an asset
- Previous international experience and work in a European network would be an asset
- Previous participation in a Schengen inspection mission would be an asset

Skills

Linguistic skills:

Excellent command of written and spoken English - Knowledge of other EC languages and/or Turkish would be an asset.

Communication skills:

Ability to communicate clearly and present complex matters in a clear and concise manner.

Interpersonal skills:

- Ability to work in a multicultural and multilingual team
- Ability to listen, consult and share information and ideas

Intellectual skills:

- Ability to identify, analyse and synthesise information
- Ability to evaluate alternatives objectively and make sound, logical, and well-argued judgements taking on board the impact of decisions
- Ability to determine long-term outcomes of a change in operations.

Management skills:

- Ability to focus on priorities and to organise work to be delivered on time
- Ability to work in a multicultural and multilingual environment
- Ability to monitor progress of work, organise review

Personal Qualities

- Ability to work under pressure and to respond quickly to new challenges
- Willingness to accept new responsibilities
- Ability to assure quality, speed and accuracy in performance
- High degree of responsibility in handling issues related to Community funding.