

**Seconded National Expert (co-financed)
at the European External Action Service (EEAS)
of the European Union
Civilian Planning and Conduct Capability (CPCC)
- Evaluation Expert -**

Job description (job no. 314799)

A. Tasks

Under the authority of the Deputy HoD CPCC.2 and Head of Operational Planning and Horizontal Issues Section, the Seconded National Expert is expected to perform the following tasks:

- As part of the implementation of the civilian CSDP Compact, steer CPCC's work in close coordination with the civilian CSDP missions concerning the development and establishment of an evaluation mechanism of civilian CSDP Missions,
- Coordinate the development of methodology and working procedures for conducting evaluations of civilian CSDP missions. As part of the operational planning cycle, ensure close coordination with CPCC's overall work on standardisation of operational planning, benchmarking, establishment of MIP/monitoring of missions and support collecting, follow-up and implementation of lessons identified towards evaluation.
- Support and prepare drafting of terms of reference, internal and external CPCC consultations on establishment of an evaluation mechanism for civilian CSDP missions
- Assist CPCC in scheduling and developing a follow-up system of evaluations.
- With provision of evaluation, support Operational Planning in its work on launching new and the revision of existing civilian CSDP missions (including CONOPS/OPLAN).
- Represent CPCC at relevant meetings of preparatory groups/Council working parties and other meetings on all these subjects;
- Help to prepare and take part in discussions of working parties and committees concerned with the above areas, especially the Committee for Civilian Aspects of Crisis Management, Relex Counsellors including through drafting notes or any other documents relating to the discussions.
- Maintain close contact with relevant services within the EEAS, notably geographical and horizontal desks, the EU Military Staff/MPCC, with the Commission and the Court of Auditors for the purposes of the assigned tasks.
- Maintain contact with international organisations when required
- Carry out other tasks as directed.

B. Qualifications and Experience

- Have a University degree that is relevant for the post;
- Have at least 10 years of relevant and proven professional experience after having completed his/her studies;
- Have a good knowledge of the procedures of the EEAS and the General Secretariat of the Council as well as of the Commission's relevant services;
- Have a very good knowledge of the European Union's external action mechanisms, in particular civilian CSDP missions and operations ;

- Have a knowledge of civilian crisis management mechanisms;
- Have a good understanding of operational evaluation processes and concepts;
- Experience in the field would be an asset;
- Possess strong organisational skills and have relevant experience, including in management positions where possible;
- Have the ability to draft well in CFSP languages; knowledge of other languages would be an advantage;
- Have a good grasp of standard IT-tools.

C. Requirements/skills

- Ability to maintain objectivity in complex scenarios and to display sensitivity and sound judgement;
- Have strong organisational and managerial skills, sense of initiative and ability to work under pressure within short deadlines and to manage multiple tasks and unexpected demands;
- Have excellent interpersonal skills;
- Have ability to work in interdisciplinary and intercultural teams;
- To be prepared to travel on mission to current or potential crisis areas and to do so at short notice.
- To maintain the highest standards of personal integrity, impartiality and self-discipline. To exercise greatest discretion with regard to all facts and information coming to his/her knowledge in the course of or in connection with the performance of his/her duties;
- National security clearance at EU SECRET level. Such clearance needs to be obtained from the competent authorities before secondment to the EEAS. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the EEAS reserves the right to refuse the candidate's secondment as a national expert.

D. General conditions

- Be a national of one of the Member States of the European Union and enjoy full rights as a citizen.

**[For more information related to the selection, please contact Mr Michael Merker,
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